

**BROOKFIELD BOARD OF EDUCATION
MINUTES**

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, June 26, 2019

Location: Library

I. Call to order: "Work Session" - Time: 6:36 pm

#19-06-08

EXECUTIVE SESSION

II. Economides motioned and Filipovich seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of "considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district".

Moved by Economides Seconded by Filipovich

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

Discussion:

I. Roll Call: Ms. Ronda Bonekovic, President	PRESENT
Mr. Ron Brennan	ABSENT
Ms. Kelly Carrier	ABSENT
Mr. George Economides	PRESENT
Mr. Tim Filipovich	PRESENT

Adjourn to Executive Session. Time: 6:37PM

Return from Executive Session. Time: 7:00PM

III. The Brookfield Board of Education met in regular session on Wednesday, June 26, 2019 at 7:00 pm in the school library.

IV. Pledge of Allegiance

II. Roll Call: Ms. Ronda Bonekovic, President	PRESENT
Mr. Ron Brennan	ABSENT
Ms. Kelly Carrier	ABSENT
Mr. George Economides	PRESENT
Mr. Tim Filipovich	PRESENT

- V. Board of Education Reports
 - a. Academic Committee meeting (Filipovich)
- VI. Old Business- N/A
- VII. New Business- N/A
- VIII. Superintendent's Report
 - a. Shared Services
- IX. Treasurer's Report- N/A
- X. Public Input (5 minutes per individual)
 - a. Mary Arp- BFT Per Salary Schedule
 - b. Dawn Burns- Send Public records request (Administration salary schedules)
 - c. Patti Brenner- Title 1 (Kim Flynn)

TREASURER'S RECOMMENDATIONS

#19-06-09

APPROVAL OF MINUTES

1. Economides motioned and Filipovich seconded that the following Board minutes be approved as submitted:

May 2, 2019 – Special Meeting of the Board

May 16, 2019 – Special Meeting of the Board

May 19, 2019 – Special Meeting of the Board

May 22, 2019 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-10

APPROVAL OF FINANCIAL STATEMENTS

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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2. Economides motioned and Filipovich seconded that the May 2019 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-11

DONATION

3. Filipovich motioned and Economides seconded that the Brookfield Board of Education accepts, with gratitude, the generous donation of \$100 from the **Brookfield Class of 1968** to the school food pantry.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-12

SHARED SERVICES TECHNOLOGY CONTRACT

4. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the revised shared services contract with Madison Schools as submitted with an effective date change from August 1, 2019 to July 1, 2019.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-13

MARKETING/PUBLIC RELATIONS CONTRACT

5. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the contract with Trumbull County Educational Service Center (TCESC) for marketing and public relations at a total cost of \$12,023.18 which will effect a cost savings by switching public relations from the MCESC to the TCESC.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-14

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APPROPRIATIONS/ESTIMATED RESOURCES

6. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the following annual appropriations and certificates of estimated resources as submitted:

2018-2019 Final Appropriations
2019-2020 Appropriations
2018-2019 Final Certificate of Estimated Resources

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-15

BUS PURCHASE

7. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the purchase of a 2020 Integrated CE S bus in the amount of \$80,729.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

SUPERINTENDENT'S RECOMMENDATIONS

#19-06-16

JOB DESCRIPTION - DTLA

8. To approve the job description for the Director of Teaching, Learning and Accountability as submitted.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-17

RESIGNATION

9. Economides motioned and Filipovich seconded that the Brookfield Board of Education accepts the resignation of **Jason Russo**, Technology Supervisor, effective June 12, 2019.

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Ayes: Bonekovic, Economides, Filipovich
Nays: None
Absent: Brennan, Carrier
Motioned Carried

#19-06-18

RESIGNATION

10. Economides motioned and Filipovich seconded that the Brookfield Board of Education accepts the resignation of **Daniel Danch**, ES/MS Music Teacher, effective 6/24/19.

Ayes: Bonekovic, Economides, Filipovich
Nays: None
Absent: Brennan, Carrier
Motioned Carried

#19-06-19

RESIGNATION

11. Economides motioned and Filipovich seconded that the Brookfield Board of Education accepts the resignation of **Adam Lewis**, High School Principal, effective July 31, 2019. Mr. Lewis will transition to the position of Director of Teaching, Learning, and Accountability.

Ayes: Bonekovic, Economides, Filipovich
Nays: None
Absent: Brennan, Carrier
Motioned Carried

#19-06-20

RESIGNATION/ADMINISTRATIVE CONTRACT

12. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the following:

- The resignation of **Kristen Foster**, Assistant Middle School/High School Principal, effective July 31, 2019.
- The hire of **Kristen Foster** as High School Principal effective August 1, 2019, with a 3-year, 230 days per year contract as per the Certificated Administrative salary schedule*.

Ayes: Bonekovic, Economides, Filipovich
Nays: None
Absent: Brennan, Carrier

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Motioned Carried

#19-06-21

ADMINISTRATIVE CONTRACT

13. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves a 2-year, 215 days per year Administrative Contract for **Stacey Filicky** as Elementary School Principal per the Certificated Administrative salary schedule effective August 1, 2019*.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-22

ADMINISTRATIVE CONTRACT

14. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves a 2-year, 215 days per year Administrative Contract for **Craig Boles** as Middle School Principal per the Certificated Administrative salary schedule effective August 1, 2019*.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-23

ADMINISTRATIVE CONTRACT

15. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves a 2-year, 215 days per year Administrative Contract for **Jeri Hamilton** as Special Education Supervisor with an annual salary effective August 1, 2019 as follows*:

2019-2020 Salary of \$60,000

2020-2021 Salary of \$65,000

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-24

SUPERVISOR CONTRACT

16. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves a 1-year, 260 days per year Administrative Contract for

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Rhonda Thompson as Transportation/Facilities Supervisor effective July 1, 2019 per the Non-Certificated Supervisor Salary Schedule.

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-25

TEACHER CONTRACTS

17. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves one (1) year limited contracts for the following individuals as Elementary School Teachers effective at the start of the contractual 2019-2020 school year.*

Emily Cricks	BA150, Step 0 = \$33,487.18
Sara Parry	BA150, Step 0 = \$33,487.18
Nicole Fening	BA, Step 4 = \$37,314.28

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-26

CUSTODIAN

18. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves a 1-year, 260 days limited contract for **Gheorghe (George) Fairbanks** as an 8-hour Custodian effective July 1, 2019 as per Board policies, rules, and regulations.* Hourly rate: \$15.28

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-27

CLASSIFIED SUBSTITUTES

19. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of the following individuals as classified substitutes for the summer of 2019*:

Audrey Bell – Bus Driver, Custodian
Rebecca Martin – Bus Driver

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Eileen Mealy – Bus Driver
Kenneth Wagner – Custodian

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-28

2019-2020 SUPPLEMENTAL CONTRACTS

20. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the following 2019-2020 supplemental contracts for the individuals below as per Board policies, rules and regulations*:

Linda Bain	Art Club HS	\$1,276 (Step 5)
Linda Bain	Art Club MS	\$1,435 (Step 7)
Elza Wright	Band Director HS	\$5,103 (Step 7)
Elza Wright	Band Director-Summer	\$3,349 (Step 7)
John Litman	Asst. Boys Basketball Coach	\$3,827 (Step 7)
Kevin Boyd	Asst. Boys Basketball Coach	\$3,827 (Step 7)
Jason Warrender	Asst. Boys Basketball Coach	\$3,827 (Step 7)
Mike Veres	Asst. Boys Basketball Coach	\$3,827 (Step 7)
Justin Stowers	Asst. Boys Basketball Coach	Volunteer
Jill Micaletti	Bus Duty BE (am)	\$ 675 stipend
Jay Bodnar	Bus Duty BE (am)	\$ 675 stipend
Megan Rodgers	Bus Duty BE (am)	\$ 675 stipend
Natalie Huda	Bus Duty BE (pm)	\$ 675 stipend
Jay Bodnar	Bus Duty BE (pm)	\$ 675 stipend
Jessica Gardner	English Festival HS	\$1,116 (Step 7)
Melanie Horn	English Festival MS	\$ 957 (Step 5)
Mike Stone	Environmental Advisor	\$1,276 (Step 5)
Mary Arp	FTA Advisor	\$1,116 (Step 7)
Brett Reichart	Football Coach, Asst.	\$1,913.50 (Step 7 split)
Mary Arp	Homecoming Advisor	\$1,116 (Step 7)
Lynn Pegg	Homecoming Advisor	\$ 957 (Step 5)
Stephanie Anthony	Interact Advisor	\$1,435 (Step 7)
Jessica Gardner	Junior Class Advisor	\$ 717.50 (Step 7 split)
James Haywood	Junior Class Advisor	\$ 638 (Step 4 split)
Mary Arp	LPDC Chairperson	\$ 500 stipend
Lisa Henry	NHS Advisor	\$1,595 (Step 5)
Mike Stone	Prep Bowl Advisor	\$1,276 (Step 6)
Stephanie Anthony	Prom Advisor	\$1,116 (Step 7)

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Lynn Pegg	Prom Advisor	\$ 957 (Step 5)
Mary Arp	Resident Educ. Coordinator	\$1,500 per year
Stephanie Anthony	SADD Advisor	\$1,116 (Step 7)
Jennifer Schultz	Senior Class Advisor	\$1,276 (Step 1)
Melanie Horn	Spelling Bee Advisor	\$ 797 (Step 2)
Mary Arp	Student Council Advisor HS	\$1,754 (Step 7)
Megan Rodgers	Thespian Advisor	\$1,914 (Step 5)
Mike Stone	Tot Squad Advisor	\$1,276 (Step 5)
Jen Jerek	Yearbook Advisor HS	\$1,435 (Step 5)
Dawn Burns	Yearbook Advisor MS	\$1,116 (Step 7)

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-29

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN (BLIZZARD BAGS)

21. Economides motioned and Filipovich seconded that the Brookfield Board of Education adopt the following resolution relating to CALAMITY DAYS:

WHEREAS, the Brookfield Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of hours authorized in section 3313.48; and,

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW, THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Brookfield Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education:

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88, the Brookfield Board of Education hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of hours permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

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- 1) This plan is submitted, pursuant to approval of the Brookfield Board of Education, prior to August 1, 2019.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Brookfield Board of Education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2019-2020 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will be granted one professional development day after the teacher's principal or supervisor certifies that lessons equal to approximately three days of contact time have been posted.
- 6) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 7) As soon as practicable after an announced school closure in excess of the number of hours permitted under Section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 8) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 9) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade

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unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

- 10) The Brookfield Board of Education hereby authorizes “**blizzard bags**,” which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “**Blizzard bags**” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by Superintendent, Mr. Toby Gibson. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of hours permitted under section 3313.48

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

#19-06-30

NEW AND REVISED POLICIES – SECOND READ

22. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the second read of the following policies for the Brookfield Local School District:

6320	Purchasing and Bidding
5113.02	School Choice Options
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5610.03	Emergency Removal of Students
6325	Procurement – Federal Grants/Funds
6605	Crowdfunding
7450	Property Inventory
8400	School Safety
8500	Food Services

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

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Motioned Carried

#19-06-31

XI. Adjourn Board Meeting.

Time: 7:26pm

Moved by Economides Seconded by Bonekovic

Discussion:

Ayes: Bonekovic, Economides, Filipovich

Nays: None

Absent: Brennan, Carrier

Motioned Carried

The next meeting of the Board will be held on Tuesday, July 16, 2019 at 7:00 pm in the school auditorium.

JT/dd

Enclosures

dd/word/board mtgs 2019 June Mtg

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